

SOUTHWICK-TOLLAND-GRANVILLE REGIONAL SCHOOL DISTRICT

School Committee Meeting

MINUTES – June 29, 2016

SCHOOL COMMITTEE MEETING

5:00 p.m.

EXECUTIVE SESSION TO FOLLOW

SECTION I – Routine:

- | | | |
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| A. | 1. Attendance: | |
| | Jeffrey Houle, Vice Chair | <input checked="" type="checkbox"/> |
| | George LeBlanc | <input checked="" type="checkbox"/> |
| | Theodore Locke, Secretary (Tolland Rep.) | <input checked="" type="checkbox"/> |
| | Jean McGivney-Burelle | <input type="checkbox"/> |
| | Pamela Petschke (Granville Rep.) | <input type="checkbox"/> |
| | Maria Seddon | <input checked="" type="checkbox"/> |
| | Kelly Clendenin | <input checked="" type="checkbox"/> |
| | 2. Administration: | |
| | John Barry, Superintendent | <input checked="" type="checkbox"/> |
| | Stephen Presnal, School Business Manager | <input checked="" type="checkbox"/> |
| | Kathleen Lynch, Recording Secretary | <input checked="" type="checkbox"/> |
| | 3. Student School Committee: | |
| | Margaret Drohen | <input type="checkbox"/> |
| | Carlos Pereira | <input type="checkbox"/> |
| | 4. News Media: | |
| | Springfield Newspapers | <input type="checkbox"/> |
| | Westfield Evening News | <input type="checkbox"/> |
| | Southwick/Suffield – Greg Scibelli | <input checked="" type="checkbox"/> |

OPENING CEREMONY

Observers: 2

SECTION II:

- | | | | |
|----|---------------------|--------|---------------------|
| A. | Secretary's Report: | 6/7/16 | Accepted as written |
| B. | Bills: | | Circulated |
| C. | Correspondence: | | |

1. Dr. Barry received a letter from NESDEC (New England School Development Council) informing him that the School Utilization Study will be led by Mr. John Kennedy

SECTION III: PUBLIC COMMENT -SECTION IV: STUDENT ADVISORY REPORTSECTION V: EDUCATIONAL PRESENTATIONSECTION VI: POLICIES -SECTION VII: ACTION ITEMS

	<u>Motion</u>	<u>2nd</u>	<u>For</u>	<u>Opp.</u>	<u>Abs.</u>	<u>* Reminder</u>
1. Be it resolved, that the Southwick-Tolland-Granville Regional School Committee hereby extend their congratulations to Dennis Billings in recognition of twenty-nine years of excellence as a paraprofessional, and we hereby convey our sincere appreciation for your valuable efforts, dedicated service, and assistance rendered, which has enhanced the image of the Southwick-Tolland-Granville Regional Schools, and a record of these resolutions shall be permanently entered into the minutes of this School District.	GL	TL	5	0	0	
2. Move to approve a \$.25 increase in school lunch prices. Effective September 1, 2016, school lunch prices will be as follows: Woodland \$2.75 Powder Mill \$2.75 Granville Village \$2.75 Southwick Regional \$3.00	GL	TL	5	0	0	
3. Move to approve the agreement between the Southwick-Tolland-Granville Regional School District and the New England School Development Council for the <i>Best Educational Use of Facilities Study</i> .	GL	TL	5	0	0	
4. Move to approve the 2016/2017 Powder Mill & Woodland (PAWS) PTO fundraising activities.	GL	TL	5	0	0	
5. Move to approve the agreement between the Southwick-Tolland-Granville Regional School Committee and the STGRSD Assistant Principals for the period July 1, 2016 through June 30, 2019.	GL	TL	5	0	0	
6. Move to approve the changes to the 2016/2017 Southwick Regional School Handbook.	GL	TL	5	0	0	
7. Move to approve the agreement between the Southwick-Tolland-Granville Regional School Committee and the STGRSD Accountant for the period July 1, 2016 through June 30, 2019.	GL	TL	5	0	0	

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|---|----|----|---|---|---|
| 8. Move to transfer the fiscal year 2017 appropriation amount of \$16,422.00 from the P/R PM Part Time Custodial Salaries account (01000-5112-70-410-10-4-3-00) to P/R Gen Maintenance Salaries account (01000-5111-60-420-00-9-9-00). | GL | TL | 5 | 0 | 0 |
| 9. Move to award a contract in an amount not to exceed \$10,000 to Public Management Associates, LLC of Westfield, MA for its consultant services proposal in response to the District's RFP for a school transportation department assessment and cost-benefit analysis. | GL | TL | 5 | 0 | 0 |
| 10. Move to allow Eric Morgan, Supervisor of Buildings and Grounds, to carry five (5) vacation days forward into the 2016/2017 fiscal year. These vacation days must be taken prior to June 30, 2017. | GL | TL | 5 | 0 | 0 |
| 11. Move to grant Cynthia Lamoureux, District Accountant, a stipend of \$500 to close out FY2016 financial matters. | GL | TL | 5 | 0 | 0 |

• Subject to Conflict of Interest Law

SECTION VIII: REPORTS

A. SUPERINTENDENT:

1. Dr. Barry reported that the Memorandum of Understanding relative to the sewer issue has been signed by both the District and the Town of Southwick and sent to the Southwick DEP. Money will be advanced soon so that the Town can secure design services.

B. SCHOOL BUSINESS MANAGER:

1. MotoX Update – Mr. Presnal reported that Phi Sousa will oversee parking for the Moto-X. He will be assisted by Morgan Gall. Several groups have volunteered to assist with the parking of vehicles.
2. Mr. Presnal reported that we submitted a letter of interest to MA DEP expressing interest in their program relative to protocols for testing water for lead.
3. Mr. Presnal said that it will be late July or early August before we go out for final bonding on the building project.

SUB COMMITTEES:

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|------------------------------|--|
| 1. Negotiations | J. Houle, T. Locke, G. LeBlanc |
| 2. Finance | J. Vincent, T. Locke, G. LeBlanc |
| 3. L.P.V.E.C. Bd. Gov. | G. LeBlanc – Mr. LeBlanc noted that the Board of Governors honored Jim Vincent last evening – they miss him already! |
| 4. L.P.V.E.C. Bd. Dir. | J. Houle |
| 5. Policy | G. LeBlanc, J. McGivney-Burelle, P. Petschke |
| 6. School Building Committee | T. Locke, J. Houle |
| 7. Technology | J. McGivney-Burelle, T. Locke, G. LeBlanc |

LIAISONS:

- | | |
|--------------------------------|---|
| a. Curriculum & Instruction | J. McGivney-Burelle, P. Petschke, M. Seddon |
| b. Legislative Liaison | TBD |
| c. SPED Liaison | J. Houle |
| d. Southwick Capital Committee | TBD |

SECTION IX: PUBLIC COMMENT

Jeff Houle thanked Dr. Barry saying “It has been an absolute pleasure to work with you – you have been the change agent and moved this District forward during your time here.” Ted Locke commented that Dr. Barry lived up to the references received during the hiring process – they said if you want a “yes” man don’t hire him! Dr. Barry thanked the Committee and said that it has been a great run and we have gotten a lot done.

SECTION X: COMMITTEE DISCUSSION

A. Old Business

- Summer Meeting Dates – a meeting will be scheduled later in the summer to address final bonding for the building project.

B. New Business

- Conflict of Interest Law – copies of the law were distributed to Committee members.
- Mr. Locke will attend the MASS/MASS fall conference.

At 5:01 p.m. Mr. Houle called for a motion to enter Executive Session under #3 to update Committee members relative to collective bargaining with the Assistant Principals and Teachers. Mr. LeBlanc made the motion, Mr. Locke seconded that motion.

SECTION XI: EXECUTIVE SESSION

TIME: 5:01 p.m.

- 1. Move to go into Executive Session to discuss the reputation, character, physical condition or mental health rather than the professional competence of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. The individual to be discussed in such executive session shall be notified in writing by the public body at least 48 hours prior to the proposed executive session; provided, however, that notification may be waived upon written agreement of the parties; and to reconvene in Open Session.
- 2. Move to go into Executive Session to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel; and to reconvene in Open Session.
- 3. Move to go into Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigation position of the public and the chair so declares; and to reconvene in Open Session.
- 4. Move to go into Executive Session to discuss the deployment of security personnel or devices or strategies with respect thereto; and to reconvene in Open Session.
- 5. Move to go into Executive Session to investigate charges of criminal misconduct or to consider the filing of criminal complaints; and to reconvene in Open Session.
- 6. Move to go into Executive Session to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body; and to reconvene in Open Session.
- 7. Move to go into Executive Session to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements; and to reconvene in Open Session.
- 8. Move to go into Executive Session to consider or interview applicants for employment or appointment by a preliminary screening committee if the chair declares that an open meeting will have a detrimental effect in obtaining qualified applicants; provided, however, that this clause shall not apply to any meeting, including meetings of a preliminary screening committee, to consider and interview applicants who have passed a prior preliminary screening; and to reconvene in Open Session.
- 9. Move to go into Executive Session to meet or confer with a mediator, as defined in section 23C of chapter 233, with respect to any litigation or decision on any public business within its jurisdiction involving another party, group or entity; and to reconvene in Open Session.
- 10. Move to go into Executive Session to discuss trade secrets or confidential, competitively-sensitive or other proprietary information; and to reconvene in Open Session.

MOTION: GL ; SECOND: TL ;

VOTE: J.H. ; G.L. ; T.L. ; J.M-B. ; P.P. ; M.S. ; K.C.

Return to Open Session – Time: 5:18 p.m.

MOTION: GL SECOND: TL

VOTE: J.H. ; G.L. ; T.L. ; J.M-B ; P.P. ; M.S. ; K.C.

Meeting adjourned: 5:45 p.m.

MOTION: GL SECOND: TL VOTE: FOR: 5 OPPOSED: 0

Respectfully submitted,

Theodore Locke, Secretary

A. **Dates to Remember:**

- June 29 School Committee Meeting – 5:00 p.m.
- August 29 Staff Opening Day
- 30 Staff Professional Development
- 31 Staff Professional Development
- September 1 First Day of School – Grades 1-12 & PK Orientation
- 2 First Day PK & K Orientation
- 5 Labor Day – NO SCHOOL
- 6 First Day Kindergarten
- 13 Open House PM 3&4
- 14 Open House SRS 7-12
- 15 Open House PM 5&6
- 21 Open House WS &GVS
- 22 Half Day – Staff Collaboration

Early Release:

- 11:00 SRS
- 11:30 PMS
- 11:30 GVS
- 12:00 WS

Personnel:

Appointments

- | | | | |
|--------------------|--------|---------------------|------------------|
| 1. Ashley Gawricki | STGRSD | Accounts Payable | Effective 7/1/16 |
| 2. Michelle Grisé | STGRSD | District Accountant | Effective 7/1/16 |

Resignations:

- 1.

Retirements:

- 1.

Reassignments:

- 1.